LPB Action Log 2022-03-07 - Open Actions

Date Raised	Source	Action Lead	Status	Pension Work Activity	Action	Comments	RAG
18-Mar-20	Board	Mike Pearson	In progress	Risk Management	**WYPF Cyber Security** WYPF business continuity plan to be reviewed by MP/SP/CG, specifically with regard to cyber attack. Feedback given, WYPF asked to consider and respond. MP to review risk register to asses impact of gaps in WYPF BCP Aon free cyber questionnaire - consider benefit of using it (see email from Satnam 14/07/20).	28/04/20: Action pending because of Covid-19 arrangements. 05/06/20: Action remains pending because of Covid-19 arrangements. 17/08/20: Action remains pending because of Covid-19 arrangements. 15/10/20: MP to ask PP and SB to comment on WYPF BCP (done 16 Oct) 25/11/20: MP to write to WYFP with feedback on its BCP 09/12/20: WYPF asked to respond to issues raised 07/01/21: MP to review risk scores and consider using Aon questionnaire 07/03/22: No further progress	G
09-Sep-20	Board	Zoe Smyth	Pending	Administration and Compliance	**Administration, Management and Governance Strategy** Board agreed to adopt the template strategy developed by the LGA/SAB and that Board documentation and toolkits should be adapted accordingly subject to outcome of the LGA/SAB consultation.	15/10/20: Awaiting outcome of LGA/SAB consultation. 06/09/21: No update in August bulletin. ZS to chase Claire Hey for update. 12/10/21: Draft strategy produced, circulated for comments. 24/11/21: "Devonised" version of Strategy in production. Intention is to submit to Board early in 2022 for adoption and subsequent publication on the Pensions page of the Service website. 07/03/22: No progress, age discrimination remedy caseload	A
12-Oct-21	Board	Zoe Smyth	In progress	LPB Governance and Effectiveness	**Recruitment of Replacement Scheme Member Representative** Andy Hallam stepping down from the Board after the Dec meeting. Recruitment process for replacement to be conducted.	12/10/21: Recruitment process will be conducted in anticipation of the March 2022 meeting. 24/11/21: Will be reviewed after Christmas 07/03/22: No progress, age discrimination remedy caseload - ZS to programme in ASAP	A
15-Sep-21	Board	Zoe Smyth	In progress	LPB Governance and Effectiveness	**Development of KPIs** Three KPI's together with any additional potential KPI's from Governance Strategy to be considered and reviewed	24/11/21: Will be scheduled when possible, age discrimination remedy work taking priority. 07/03/22: No progress, age discrimination remedy caseload	G
15-Sep-21	Board	Mike Pearson & Zoe Smyth	In progress	Administration and Compliance	**Risk Register** MP and ZS to review and update the Risk Register to reflect changes in risk owners and to review impact scores of those risks where risk controls were either in development or completed.	12/10/21: Meeting between MP, SS and ZS to be scheduled 24/11/21: Meeting to be rescheduled 04/01/22: RR reviewed and updated **ACTION CLOSED**	
15-Sep-21	Board	Zoe Smyth	In progress	LPB Governance and Effectiveness	**Public Service Governance and Administration Survey 2020-21** Current self-assessment to be reviewed against survey findings	12/10/21: Will be scheduled when possible, age discrimination remedy work taking priority. 24/11/21:Self-assessment scheduled for January 07/03/22: Postponed because of age discrimination remedy caseload	A
15-Sep-21	Board	Mike Pearson	In progress	LPB Governance and Effectiveness	**Revision of the training needs analysis** MP and ZS to facilitate a revised training needs analysis to include new Board members and refresh submissions from existing members.	24/11/21: Will be scheduled when possible, age discrimination remedy work taking priority. Pending appointment of new member early 2022. 07/03/22: Pending appointment of new scheme member rep	A
24-Nov-21		Zoe Smyth	New Action	Administration and Compliance	**Amendments to the firefighters' pension regulations consultation** Response to be submitted to consultation on the amendments to the firefighters regulation, due by 02 January 2022	07/03/22: No response submitted **ACTION CLOSED**	